

**-Application Instructions for Teachers Training Course A (360 hours) -  
At the Japanese Language Teachers Training Centre  
under**

**India-Japan Memorandum of Cooperation in the Field of  
Japanese Language Education in India  
Ministry of External Affairs & Embassy of Japan**

**1. Objectives**

- (1) During the India-Japan Summit Meeting held on 14 September 2017, two governments signed a Memorandum of Cooperation in the field of Japanese Language Education in India, which provides to establish Japanese Language certificate courses in 100 universities/colleges/institutions and train 1,000 Japanese language teachers within 5 years. Teachers who will undergo training are expected to engage in Japanese language education at different institutes, including at Science and Engineering universities in India.
- (2) Under this agreement, the Japanese Language Teachers Training Centre is being established for achieving this goal. A Coordination Committee, which has members from MEA, MHRD and UGC from Indian side and Embassy of Japan and the Japan foundation, New Delhi (JFND) from Japanese side with other stakeholders will be responsible for its operation.
- (3) In this context, the first course “Teachers Training Course A (360 hours)” to train new teachers, who are or will be engaged in teaching Japanese language certificate and diploma courses at different institutes, including Science and Engineering universities in India, will be conducted from July 2018.

**2. Program Outline**

- (1) Duration : July 23, 2018 - October 12, 2018 (tentative) (Monday to Friday, from 9:30 to 16:30)
- (2) Course Venue : The Japanese Language Teachers Training Centre  
UGC - Human Resource Development Centre,  
Jawaharlal Nehru University, New Delhi - 110067
- (3) Description of the Program : This course aims to train new teachers who are or will be engaged in teaching Japanese language certificate and diploma courses at different institutes, including Science and Engineering universities and enable them to acquire the ability to teach Japanese from A1 (zero beginner) to A2 (degree of beginner completion). Please find the attached documents for further information.
- (4) Number of Trainee Participants : Approximately 30
- (5) Certification : Certificates will be issued jointly by MEA and Embassy of Japan after successful completion of the course.

**3. Eligibility**

- (1) Individuals who have bachelor degree in any subject and are willing to work at the said institutes in India as a Japanese language teacher after the training.
- (2) Individuals who are staying in India when applying and those whose age is between 20-60 years.
- (3) Individuals who have proficiency in Japanese language to the Level of N3 or above (of Japanese-Language Proficiency Test (JLPT))
- (4) Individuals who are mentally as well as physically strong enough to maintain attendance in the course.

#### 4. Fees for the Course and Support System

- (1) Tuition Fee and textbook charges: Free
- (2) Scholarships will also be available for outstanding participants. Further details will be provided before the start of the course.
- (3) For those participants who come from outside Delhi NCR, the JFND will provide following support.
  - A. Round-trip transportation fee from your residential city to Delhi (Maximum limit applicable)
  - B. Accommodation (dormitory) within the training centre (sharing double room) (This will be provided in kind, subject to availability. It will be confirmed around the announcement of result of selection.)

Those who wish to receive should fill out the prescribed items on the application form.

#### 5. Selection Policy

Screening will be made in line with the following criteria:

- (1) Whether the applicant has duly filled the application form and if the applicant meets the eligibility criteria.
- (2) Whether the applicant is willing to teach Japanese in the above said institutes in the future.

#### 6. Application Procedures

##### (1) Application Documents

- A. Application Form: The application form consists of 4 pages. All columns in the application must be duly filled. Incomplete applications will not be considered.
- B. Valid ID Proof (self certified copy of Aadhaar Card/Passport)

##### (2) Application Deadline and Submission Method

Scanned application and ID proof must be submitted by email at the email address given below, by June 22, 2018.

[query@jfindia.org.in](mailto:query@jfindia.org.in)

##### (3) Points to be noted

- A. Please type in word format or write with a ballpoint pen clearly in blue or black ink, printing clearly in block letters. But for the essay in Japanese and its translation in English, you must write by hand.
- B. The entire application (except translation) form should be filled **in Japanese** by the applicant without assistance from others.
- C. Once submitted, Application and Supplementary documents will not be returned. Please make sure to keep your copy by yourself.
- D. In case, you wish to make changes or add information in your application after the submission, please submit the same as soon as possible, but not later than 22 June 2018.

#### 7. Notification of Results

- (1) Applications will be screened by the Coordination Committee and decisions will be announced by July 6, 2018 via email.
- (2) Please note that enquiries in regard to the reasons for rejection will not be entertained.

#### 8. Attachment:

Attachment 1 : Course Outline

Attachment 2 : Course Schedule

## **Outline of the Course**

1. Course Title: Teachers Training Course A (360 hours)
2. Purpose: Primarily training new teachers engaged in teaching Japanese language certificate and diploma courses at different institutes, including Science and Engineering Universities
3. Target: Acquire the ability to teach Japanese from A1 (zero beginner) to A2 (Level equivalent to completion of beginners course)
4. Qualification: Those who hold a bachelor's degree and have a Japanese proficiency of N3 level or higher
5. Duration of the Course: 360 hours (12 weeks)
6. Timing and Frequency of Courses: Twice a year (July - October , January - April,)
7. Number of trainees: 30 per class (total 60 per year)
8. Certification: Ministry of External Affairs and the Embassy of Japan (with support of the Japan Foundation, Ministry of Human Resource Development, University Grants Commission and others)
9. Text Books: Main text book will be Minna no Nihongo, and Marugoto will be used as supplementary text book.
10. Course details:

### Module 1:

Title: Learning Japanese-1  
 Period: 60 hours  
 Contents: Putting to use beginner's Japanese  
 Objective: Evaluate and practise Japanese language skills  
 Text Book: Minna no Nihongo Intermediate Level I  
 Marugoto: Pre-Intermediate A2/B1

### Module 2:

Title: Learning Japanese-2  
 Period: 60 hours  
 Contents: Intermediate level Japanese  
 Objective: To be able to communicate at B1 level in Japanese. B1 is a level where students can talk coherently, understand the important points of texts on familiar topics.  
 Text Book: Minna no Nihongo Intermediate Level II  
 Marugoto: Intermediate B1

### Module 3:

Title: Learning the Teaching Methodology-1  
 Period: 60 hours

Contents: Learning teaching methods for various elements of language  
Objective: Learn teaching methods by field such as voice, vocabulary, grammar  
Text Book: The Japan Foundation Teaching method series

Module 4:

Title: Learning the Teaching Methodology -2  
Period: 60 hours  
Contents: Learn teaching and evaluation methodology based on Audio-Lingual-Method and JF Standard  
Objective: Learn different types of teaching methods  
Text Book: Minna no Nihongo Elementary I  
Marugoto Starter A1

Module 5:

Title: Know Japanese Culture and Society using different Scenarios  
Period: 60 hours  
Contents: Advance knowledge of Japanese culture, society, company, Business manner, etc.  
Objective: Know the Japanese culture and society through Japanese Language  
Materials: Use open sources (to search, collect, present and debate)

Module 6:

Title: Practicum  
Period: 60 hours  
Contents: Teaching practice  
Objective: Practical teaching experience and feedback  
Text Book: Minna no Nihongo Elementary I  
Marugoto Starter A1

Course Schedule "Teachers Training Course A (360 hours)"

Attachment 2

1st Term		1	Break	2	Lunch	3	Break	4
Module 1 & Module 3		09:30~10:50	20 Min	11:10~12:30	1 Hour	13:30~14:50	20 Min	15:10~16:30
Week	Date	Lecturer A		Lecturer A		Lecturer B		Lecturer B
1	23-Jul	Orientation		Level check Test		Level check Test		Rollplay Test
	24-Jul	M1-1		M1-2		M3-1		M3-2
	25-Jul	M1-3		M1-4		M3-3		Self study
	26-Jul	M1-5		M1-6		M3-4		M3-5
	27-Jul	M1-7		M1-8		M3-6		Self study
2	30-Jul	M1-9		M1-10		M3-7		M3-8
	31-Jul	M3-9		M3-10		M1-11		Self study
	1-Aug	M3-11		M3-12		M1-12		M1-13
	2-Aug	M3-13		M3-14		M1-14		Self study
	3-Aug	M3-15		M3-16		M1-15		M1-16
3	6-Aug	M1-17		M1-18		M3-17		Self study
	7-Aug	M1-19		M1-20		M3-18		M3-19
	8-Aug	M1-21		M1-22		M3-20		Self study
	9-Aug	M1-23		M1-24		M3-21		M3-22
	10-Aug	M1-25		M1-26		M3-23		Self study
4	13-Aug	M3-24		M3-25		M1-27		M1-28
	14-Aug	M3-26		M3-27		M1-29		Self study
	15-Aug							
	16-Aug	M3-28		M3-29		M1-30		Self study
	17-Aug	Review		Review		Mid Test		Mid Test

Course Schedule "Teachers Training Course A (360 hours)"

2nd Term		1	Break	2	Lunch	3	Break	4
Module2 & Module4		09:30~10:50	20 Min	11:10~12:30	1 Hour	13:30~14:50	20 Min	15:10~16:30
Week	Date	Lecturer A		Lecturer A		Lecturer B		Lecturer B
5	20-Aug	MT Feed Back		MT Feed Back		Review		M4-1
	21-Aug	M2-1		M2-2		M4-2		M4-3
	22-Aug							
	23-Aug	M2-3		M2-4		M4-4		M4-5
	24-Aug	M2-5		M2-6		M4-6		Self study
6	27-Aug	M4-7		M4-8		M2-7		M2-8
	28-Aug	M4-9		M4-10		M2-9		Self study
	29-Aug	M4-11		M4-12		M2-10		M2-11
	30-Aug	M4-13		M4-14		M2-12		Self study
	31-Aug	M4-15		M4-16		M2-13		M2-14
	3-Sep							
	4-Sep	M2-15		M2-16		M4-17		M4-18
7	5-Sep	M2-17		M2-18		M4-19		Self study
	6-Sep	M2-19		M2-20		M4-20		M4-21
	7-Sep	M2-21		M2-22		M4-22		Self study
	10-Sep	M4-23		M4-24		M2-23		M2-24
8	11-Sep	M4-25		M4-26		M2-25		Self study
	12-Sep	M4-27		M4-28		M2-26		M2-27
	13-Sep	M4-29		M4-30		M2-28		Self study
	14-Sep	Review		Review		Mid Test		Mid Test

Course Schedule "Teachers Training Course A (360 hours)"

3rd Term		1	Break	2	Lunch	3	Break	4
Module5&Module6		09:30~10:50	20 Min	11:10~12:30	1 Hour	13:30~14:50	20 Min	15:10~16:30
Week	Date	Lecturer A		Lecturer A		Lecturer B		Lecturer B
9	17-Sep	MT Feed Back		MT Feed Back		Review		M5-1
	18-Sep	M5-2		M5-3		M5-4		Self study
	19-Sep	M5-5		M5-6		M5-7		M5-8
	20-Sep	M5-9		M5-10		M5-11		Self study
	21-Sep	M5-12		M5-13		M5-14		M5-15
10	24-Sep	M5-16		M5-17		M5-18		Self study
	25-Sep	M5-19		M5-20		M5-21		M5-22
	26-Sep	M5-23		M5-24		M5-25		Self study
	27-Sep	M5-26		M5-27		M5-28		M5-29
	28-Sep	M5-30		M5-31		M5-32		Self study
	1-Oct	M6-1		M6-2		M6-3		M6-4
	2-Oct							Self study
11	3-Oct	M6-5		M6-6		M6-7		M6-8
	4-Oct	M6-9		M6-10		M6-11		Self study
	5-Oct	M6-12		M6-13		M6-14		M6-15
	8-Oct	M6-16		M6-17		M6-18		Self study
12	9-Oct	M6-19		M6-20		M6-21		M6-22
	10-Oct	M6-23		M6-24		M6-25		Self study
	11-Oct	M6-26		M6-27		Final Test		Final Test
	12-Oct	Feed Back		Feed Back		Feed Back		Certificate ceremony