

OI.11012/09/2011-EP-I
Government of India
Ministry of Overseas Indian Affairs
[Emigration Policy Division]

Akbar Bhawan, New Delhi,
Dated 29th July, 2011

Office Memorandum

Subject: Establishment of Web Based Attestation Procedure for employment contracts in all the ECR countries - regarding.

The Ministry of Overseas Indian Affairs (MOIA) is mandated with providing protection and welfare of the Indian workers overseas. Pursuant to this, several policy initiatives have been taken by the Ministry in the past.

2. In furtherance of these initiatives, this Ministry has carried out consultations with all the stakeholders in the emigration process including the Indian Missions, central Ministries including Ministry of Home Affairs, Ministry of External Affairs and Ministry of Labour, State Governments, and several other government and non-governmental and international organisations during the past several years.

3. Some of the initiatives taken by this Ministry inter-alia include the attestation of employment document universal as well as implementation of model employment contract and fixation of reference wages by the Indian Missions.

4. The initiative of the Ministry in implementing Web Based Attestation Procedure for employment contracts for emigrant workers in UAE by the Embassy of India, Abu Dhabi is at an advance stage of implementation. The Web Based Attestation Procedure will include registration of employers, online filing of the demand, online receipt of documents from Indian Mission, filing of details of the employees selected and finally the emigration clearance of the POE. This systems aims to address the drawbacks in the present system namely non-availability of data of employers, keeping track of the past record of employers, verification of attestation by the POEs, implementation of Model Employment Contract and the verification by the Indian Missions of such employment contract signed between the employer and the employee, data of Indian employees recruited against the attestation system and details/ particulars of the employee etc. This system will provide access of all the data/information related to recruitment of Indian Emigrant Worker in the country of destination to the Indian Missions, the employer, POE and the PGE. Thus the system will provide data bank of the employer, the Indian worker, contract validation, control on the recruitment as well as grievance redressal and resolution of labour disputes.

5. In view of the above, it has been decided to implement this Web Based Attestation Procedure in all the Indian mission in the 17 ECR countries. The Indian Missions in all the ECR countries are requested to implement the UAE model of the Web Based Attestation Procedure. In view of this, it is requested that EOI, Abu Dhabi may please be consulted so that for the purpose of uniformity same software / computer languages / field/ data structures etc are used, enabling proposed eMigrate project to integrate web-based attestation system seamlessly. MOIA on the basis of requirement may also consider allowing the missions to utilise funds under the ICWF. A copy of the proposal is also attached for reference.

6. The above decisions may be implemented by all concerned within 90 days of issue of this OM under intimation to this Ministry.

7. This issues with the approval of Hon'ble Minister of Overseas Indian Affairs.

Yours faithfully,



(Anand Bardhan)

Director (Emigration Policy)

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To

1. The Heads of Missions in the 17 ECR Countries
2. All the Protectors of Emigrants (POEs).

Copy for information and further necessary action to:

1. PGE, MOIA, Akbar Bhawan, New Delhi with a request to issue necessary instructions in this regard to all the POEs.
2. Joint Secretary (FS), MOIA, New Delhi.
3. CEO, ICOE, New Delhi.
4. Joint Secretary (Gulf), MEA, New Delhi.
5. Joint Secretary (PV), MEA, New Delhi.
6. Joint Secretary (Consular), MEA, New Delhi.
7. Director (ES), MOIA, New Delhi.
8. All the Counsellors (Community Affairs), / Overseas Indian Centres, MOIA, Abu Dhabi, Washington and Kuala Lumpur.
9. Bureau of Immigration, MHA, RK Puram, New Delhi.
10. Counsellor Community Affairs, EOI, Abu Dhabi, UAE.
11. Budget Division, MOIA, New Delhi.
12. Sr. PPS to Secretary, MOIA, Akbar Bhawan, New Delhi.
13. Deputy Secretary (Admn), MOIA, New Delhi.

14. Under Secretary (ES-I) / Under Secretary (ES-II), MOIA, New Delhi.
15. OWRC Manager, MOIA, New Delhi.
16. MOIA, Website Manager.
17. Office Copy.