

**Q/XAD/551/05/2020**  
**GOVERNMENT OF INDIA**  
**Ministry of External Affairs**  
**XPD DIVISION**  
**XAD/PAD SECTION**

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**Auction Notice**

Auction of obsolete items in Ministry of External Affairs, XPD Division, A-Wing, 1<sup>st</sup> Floor, Shastri Bhawan, New Delhi on "As Is Where Is Basis". Payment on the spot in Cash only. Date:23.12.2020. Time:11a.m. Detailed Terms and Conditions are given below.

- I. The interested parties should be registered buyers for the scrap/obsolete/e-waste items given in the list.
- II. Complete list of items to be auctioned for sale is annexed below.
- III. The disposal of the said items will be done on "As Is Where Is Basis".
- IV. The auction will be held in XPD Division, MEA, A – wing, First Floor, Shastri Bhawan, New Delhi, 110001.
- V. A Pre-auction/Inspection meeting followed by site visit would be held in MEA, Room no. 139, First Floor, A-Wing, Shastri Bhawan on Monday, 21.12.2020 at 11 a.m. during which the interested parties may inspect to apprise themselves of the items for auction. The interested parties who require any clarifications and want to inspect the items are invited for the meeting/site visit.
- VI. During the auction process, bidders will be asked to quote the offer price of individual item for sale. Bidder quoting the highest price will be declared successful. Acceptance or rejection of a bid will be announced immediately on the stroke of the hammer.
- VII. Sale of the item to the successful bidder shall be decided only after following due procedure by the Auction Committee.
- VIII. From the successful bidder, earnest money (not less than twenty-five per cent of the bid value) will be immediately taken on the spot in cash. Sale order will be issued. However, the goods will be released to the successful bidder only after receiving the full payment which will not be later than 2 days from successful bidding. EMD will be forfeited if bidder withdraws or derogates from the bid in any respect.
- IX. The goods have to be lifted by the successful bidder on his own not later than two days after the complete payment.
- X. The Labour, transportation and any other charges will be borne by the highest successful bidder. It will be the sole

responsibility of the successful bidder to ensure the safety of the structure and other materials to save them from damage etc. at the time of removing, shifting the machinery etc.

- XI. The employees of this Ministry are not eligible to take part in the auction.
- XII. No items, once sold to the successful bidder, shall be taken back by MEA, in any condition whatsoever.
- XIII. The Competent Authority reserves the right to reject any or the all offer price without assigning any reason and the decision of the competent authority of the Ministry shall be final and binding.
- XIV. For any clarification, the bidders may contact: Shri Praveen Kumar AO (XAD/PAD), room no. 139, A – wing, Shastri Bhawan, Ph. No. 011-23382089/23381728.

Sd/-  
[Sanjeev Saklani]  
Under Secretary (XAD/PD)  
XPD Division  
Ministry of External Affairs  
Shastri Bhawan, New Delhi  
Ph. No. 011-23388947  
Email: uspd@meaindia.in

### **List of Items for Public Auction:**

Item No.	Particulars of item	Quantity
1.	UPS	30
2.	Keyboard	28
3.	Mouse	12
4.	Shredding machine	1
5.	Water Dispenser	1
6.	Printer	22
7.	CPU	17
8.	Refrigerator	2
9.	Monitor	13
10.	Telephone Intercom	24
11.	Chair	2
12.	Sofa set (Three Seater)	1
13.	Air-Conditioner (indoor+outdoor+ window)	3 Window ACs, 6 Split ACs(6indoor+5 outdoor)
14.	Blower	2
15.	Battery-omega	4
16.	Telephone equipment(EPABX)	2
17.	Hand Dryer	1