

**RTI MATTER**  
**REGISTERED/SPEED POST**



विदेश मंत्रालय, नई दिल्ली  
MINISTRY OF EXTERNAL AFFAIRS  
NEW DELHI

No.Q/Wel/551/2/2014

21<sup>st</sup> July, 2015

✓ Smt. Rajwati Devi,  
Wo Late Shri Subhash Chand,  
K-73 B, Patel Nagar-IIIrd  
Ghaziabad (UP)-201001

Madam,

Please refer to your RTI application dated 25.06.2015, seeking information on appointments on compassionate grounds under RTI Act 2005.

The matter has been examined and it is found that similar information in respect of years 2011-12, 2012-13, 2013-14 was sought earlier by you. The information requested was sent by the CPIO to you vide our letter of even number dated 3<sup>rd</sup> March, 2015.

As regards information relating to the year 2014-15, a copy of notings indicating approval of FS along with the copy of minutes of the meeting of the Selection Committee is enclosed.

Yours Sincerely,

(Y.K. Shukla)

Under Secretary(Welfare) & CPIO

Tele No.49015231

Fax No.49015233

Copy for information to :

1. US(RTI)
2. DS(DD), by e-mail at [dsdd@meaindia.in](mailto:dsdd@meaindia.in).
3. Publicity Officer(XMM), by email at [poxmm@meaindia.in](mailto:poxmm@meaindia.in)

**Minutes of the meeting on selection of LDC/MTS on Compassionate grounds  
for the recruitment year 2014-15**

A meeting to select candidates for the posts of LDC and MTS on compassionate grounds was held at 1100 hrs. on 21<sup>st</sup> May, 2015 in Meeting Room No.5 [Room No.0101] in 'C' Wing of Jawaharlal Nehru Bhawan.

The following members were present:

1. Dr. Neena Malhotra, Joint Secretary (Welfare) - Chairperson
2. Sh. B Vanlalvawna, Director (ADP) - Member
3. Sh. Bhaskar Bhatt, Under Secretary (PC, PD & PE) - Member
4. Dr. Vipra Pandey, US(GA & Cadre) – Member
5. Sh. P.C. Thapliyal, US(Welfare) – Member

2. Details of the vacancies and posts available are as follows :

**(I) Lower Division Clerk : 1 Post**

15 applicants were called for interview were. List of these candidates is at F/A.

**(II) Multi-Tasking Staff : 08 Posts :**

Similarly 34 applicants were called for interview for the 08 posts of MTS. List of these candidates is at F/B.

3. On the basis of interviews and keeping in mind the requisite educational qualifications and economic criteria, it was unanimously decided by the Committee to select the following candidates, under the respective posts of LDC and MTS:

**LDC** : Miss Shruti Clara Bilung, daughter of late Shri Celestine Bilung, Asstt. [ST/Minority]

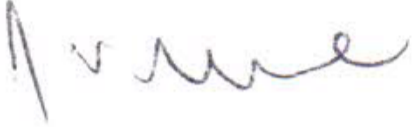
**MTS** : (i) Smt Anita Ujjainwal, w/o late Shri Rakesh Kumar, PA [SC]  
(ii) Smt Babita Verma, w/o late Shri Manoj Kumar, MTS  
(iii) Smt. Hanshi Devi, w/o late Shri Anand Singh, MTS  
(iv) Shri Himanshu Mehra, s/o late Shri Umrao Singh, MTS  
(v) Shri Ram Prakash, s/o late Shri Ganga Ram, Daftry [OBC]  
(vi) Shri Rohit Kumar, s/o late Shri Vinod Kumar, Peon  
(vii) Shri Mukul Kumar, so. Late Shri Pal Singh, [SC]  
(viii) Shri Neeraj, s/o late Shri Bal Kishan, UDC [SC]

4. It has further been decided to form a waiting list in case any of the candidates selected above fails to join for some reason [viz. Security clearance etc] in the following order of merit:

- (i) Shri Varun Singh, s/o late Shri Surender Singh, Daftry [SC]
- (ii) Shri Jayant Bhatia, s/o late Shri R.K. Bhatia, LDC
- (iii) Shri Manoj Kumar, s/o late Shri Mithilesh Kumar Prasad, MTS [ST]



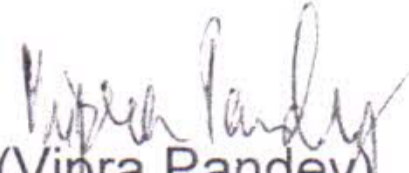
5. All the candidates recommended appear to be in dire need of jobs to support their respective families and fulfil the requisite economic criteria. The selected panel of candidates has been formed giving due representation to minority/reserved candidates [SC/ST/OBC]. The Committee recommends their selection against one post of LDC and eight posts of MTS, as listed above, available for the recruitment year 2014-15.



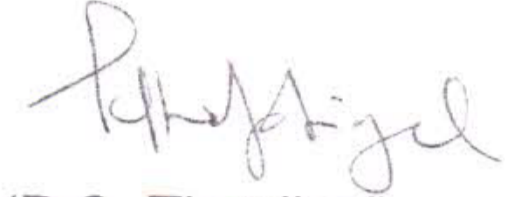
(B Vanlalvawna)  
Dir(ADP)



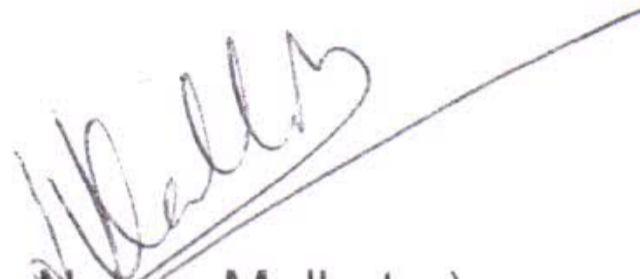
(Bhaskar Bhatt)  
US (PC, PD &PE)



(Vipra Pandey)  
US (GA & Cadre)



(P.C. Thapliyal)  
US(Welfare)



(Dr. Neena Malhotra)  
JS (Welfare)  
Chairperson  
21/05/2015

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Ministry of External Affairs  
(Welfare Division)

As per DOPT's guidelines, the Ministries/Departments of Government of India can make 5% appointments on compassionate grounds against the number of posts available for direct recruitment in a given year in LDCs & MTS posts whose spouses/ parents passed away while in service and who have no source of livelihood.

2. As per Cadre Cell's note at page 1/N, 01 post of LDC and 08 posts of MTS are available for appointment on compassionate grounds during the recruitment year 2014 -15.

3. A committee was set up with the approval of AS(AD) vide note at page 3/N ante as follows

- |       |              |   |             |
|-------|--------------|---|-------------|
| (i)   | JS(Welfare)  | - | Chairperson |
| (ii)  | Dir(ADP))    | - | Member      |
| (iii) | US(PD & PE)  | - | Member      |
| (iv)  | US(GA&Cadre) | - | Member      |
| (v)   | US(Welfare)  | - | Member      |

4. 15 applicants for LDC and 34 applicants for MTS were eligible in terms of DOP&T's instructions issued vide OM No.14014/02/2012-Estt. dated 16.01.2013(F/X) on the subject and were considered by the Committee keeping in mind these instructions, which emphasise on economic criteria being basis of the selection. Since only one vacancy for the post of LDC was available, all the candidates [who had applied for appointment as LDC & MTS] were considered for the posts of MTS as well.

5. In terms of para 18 of the OM referred to in para (c) above, while considering a request for appointment on compassionate grounds, a balanced and objective assessment of the financial condition of the family has to be made, taking into account assets and liabilities....and all other relevant factors, such as, presence of an earning member, size of the family ages of children and essential needs of the family etc

6. In view of the aforesaid instructions and on the basis of interviews conducted, it was decided unanimously to select the following candidates :

**LDC** : [i] Miss Shruti Clara Bilung, d/o of late Shri Celestine Bilung, Assistant [ST/Mionority].

- MTS**
- (i) Smt. Anita Ujjainwal, W/o late Shri Rakesh Kumar, PA [SC]
  - (ii) Smt. Babita Verma, W/o late Shri Manoj Kumar, MTS
  - (iii) Smt. Hanshi Devi W/o late Shri Anand Singh, MTS
  - (iv) Shri Himanshi/Mehra S/o late Shri Umrao Singh, MTS
  - (v) Shri Ram Prakash S/o late Shri Ganga Ram, Daftry [OBC]
  - (vi) Shri Rohit Kumar S/o late Shri Vinod Kumar, MTS
  - (vii) Shri Mukul Kumar, S/o. Late Shri Pal Singh, Helper[SC]
  - (viii) Shri Neeraj, S/o late Shri Bal Kishan, UDC [SC]

7. It was also decided by the Committee to form a waiting list in case any of the candidates selected above fails to join for some reason [viz. Security clearance etc] in the following order of merit:

- (i) Shri Varun Singh, s/o late Shri Surender Singh, Daftry [SC]
- (ii) Shri Jayant Bhatia, s/o late Shri R.K. Bhatia, LDC
- (iii) Shri Manoj Kumar, s/o late Shri Mithilesh Kumar Prasad, MTS [ST]

8. Minutes of the Committee are placed at (F/Y).

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9. However, Smt. Babita Verma and Smt. Hanshi Devi recommended for posts of MTS do not have the requisite educational qualification. In terms of instructions contained in para 6(B)(d) of the DOP&T's circular dated 16<sup>th</sup> January, 2013 the educational qualification can be relaxed in case of appointing authority is satisfied that the duties of the post against she (widow) is being appointed can be performed with help of some on job training.

10. Smt. Anita Ujjainwal, Smt. Babita Verma, Smt. Hanshi Devi, Shri Ram Prakash, Shri Neeraj and Shri Mukul Kumar have crossed the upper age limit [27 years], which can be relaxed by the appointing authority in terms of instructions contained in para 6(B) (a) of DOP&T's circular cited above.

11. AS(AD) is the competent authority for appointment of the candidates on compassionate grounds. We may solicit her approval to the appointment of the applicants listed above as well as relaxation of educational qualifications and upper-age limit in the light of instructions contained in Office Memorandum No.14014/02/2012-Estt(D) dated 16/01/2013.

Submitted please.

*(Handwritten signature)*

(P.C.Thapliyal)  
Under Secretary(Welfare)  
21.05.2015

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22-5-15

AS(AD) Office 9/15  
S.O. No./Dy. No. 22/5/15  
File/Date 22/5/15

JS(Welfare)

AS(AD)

*(Handwritten signature)*  
21/5/15

AS(AD)

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25-5-15

58/55(wel)/15  
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*(Handwritten signature)*  
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SO (Welfare)